

MEETING MINUTES

STILLWATER BOATING CLUB COMMITTEE

Date:	March 17 th 2025
Time:	18:35pm
Location	Stillwater Boat Club

IN ATTENDANCE:

Thomas Evans (TE), Fiona Haylock (FH), Gordon Welch (GW), Stephanie Clayden (SC), Simon Llewellyn (SL), Arlis Borckelmans (AB), Ryan Barnett (RB), Warren Hedley (WH)

APOLOGIES:

Malcolm King (MK), Kevin Rochefort-Rennie (KR), Steve Sharp (SS)

MEMBERS & VISITORS:

Aaron Fitness (AF)

APPROVAL OF MINUTES:

The minutes were read from the February meeting and approved.
Moved: WH, Seconded: GW, Carried.

MATTERS ARISING FROM PREVIOUS MINUTES:

- Nil

INWARDS/OUTWARDS CORRESPONDENCE:

- From Mike Dance - Hibiscus & Bays Facilities Grant Round Open and closes on 11th of April. GW to speak with Mike Dance to discuss options.
- Nothing In the suggestion box

SUB COMMITTEE REPORTS:

Financial Sub-Committee Report

We have continued to refine the reporting of the three club entities, being the Bar, Yard, and General Club Operation, this is enabling much closer scrutiny of each division. The bar is generating a small operating profit or breaking even depending on the number of special

events that are run each month. We have recently connected the till directly to the Xero accounts system which is allowing us to get daily updates on takings and margins. We have initiated a policy of applying any small direct increases of the cost of goods to avoid big price shocks in the future.

The Yard is trading profitably although the last two months have been slow with a limited number of boats on the hard. The policy of only engaging our contractor when required to shift boats or carry out maintenance has reduced costs substantially during this lean period. We are finding the General Club Operations costs are continuing to rise rapidly, these are things like power costs and council permits which we have little control over. These increases and unexpected costs are gradually eroding our cash reserves and will require attention later this year.

Net Profit (Loss) Club House	\$ 72.00
Net Profit (Loss) H/Stand &Yard	\$ (1995.00)
Memberships	\$ (929.00)
Net Profit (Loss) Summary	\$ (2793.00)

Bank Accounts as of 28th February 2025

Society Cash	\$ 19858.45
Accelerator Savings	\$ 42158.50
Total Reserves	\$ 62016.95

Financials Approved: Moved: SL, Seconded: RB, Carried.

Work In Progress

- Finalise the connection of the till to Xero Accounting
- Re-evaluate yard pricing and rules
- Review our asset depreciation strategy and develop a sustainable costing mode

Building & facilities Sub-Committee Report

No report this month as the Vice Commodore was not available for the meeting

Yard Manager Report:

- Cleats from old Jetty to be placed – just awaiting a date.
- There is a member in yard not keeping up with payments:
 - Need to review the haul out agreement and look to add a statement that boats hauled out cannot stay in there permanently.
 - Payment to be attempted within the next week and if not to bring back to committees' attention.
 - Also, Concerns around the boat being relaunched due to weight/size restrictions on the ramp.
- Haul outs – 8 out now and quite a bit of movement in the next week.
- Sumps in yard – council been spoken to and they have said we are likely to have to take them over, looking at lease agreements.
- Complaints the steps on the jetty are becoming slippery. These need to be removed from the water after use.

Work In Progress:

- Installing of gate on Jetty is being investigated for security and trespass concerns from members.

- Replacement of the boards on the gangway with checkerboard plate as the current solution is not fit for purpose.
- Update pricing on Ramp Notice board
- Repairs to the roof of the dry shelter

Club House report:

- Report was not available this month as the bar manager did not attend the meeting

Work In Progress:

- Overall plan for the maintenance and upgrades to all club facilities, including:
 - Working bees
 - Painting the clubhouse
 - Deck Quote
 - Upgrades to the inside
- Looking into option to advertise club activities on the TV screens

Health & Safety:

Health & Safety is in good order the next meeting is Thursday 20th March for work around the yard/buildings.

Work In Progress:

- Looking into the pricing for a new Defib, also looking at moving the locations for easier access.

Fishing Sub-Committee Report:

- River Ripper very successful, great prizegiving with the juniors taking out the 1st prizes.
- This weekend Ladies fishing competition. Entries a bit slow coming in. Meet with subcommittee over the weekend and should get some more entries before the end of the week. Good outlook for the weather for the weekend. Added Measure over 60cm category to the competition.
- Open Fishing Competition on the 10th of May.

Event Sub-Committee Report:

Current event strategy is to focus on the committed events for the club, Sunday Sounds, Fishing events, DJ sessions and sporting events.

Work In Progress:

- DJ event on the 29th of March
- Possible Karaoke on the 25th of April.
- Needs to be a new plan for waterwise

Club Captain:

- Request for fish measure and bait board on the wharf – (SL) to speak with AF
- New wooden ladder on wharf is very slippery – it needs to be removed from the water when not in use to prevent this.
- Members requesting hire of club paddle boards and kayaks. To be looked into pricing and H&S rules around this, waiver etc. (SL).

GENERAL BUSINESS:

Constitution working Group: Discussions between the committee and external group is ongoing. The next meeting on 7th April, after that the updated document will be brought back to committee, the concept is to have some open sessions for members followed by SGM with members.

Website: The development of the new website continues. Information architecture has been defined, and we're working on the current build and the first concepts. We're also working on content loading and imagery.

IT: Review of the IT infrastructure at the club and the associated costs is ongoing. Look to make these meeting online if possible

Council: Ongoing discussions with the council, looking at the various lease agreements.

Recruitment: Over the next few weeks the process for moving forward with club house manager role, JD and process will be scoped and presented to the committee for review.

Marina Development: No movement of this project since Letter of intent (LOI).

NEXT MEETING:

Next meeting will be held on the 28th of April 2025

Motion to adjourn was made at 8:25 p.m. and was passed unanimously.